



CHESTERFIELD CHILD CONTACT CENTRE

At Rose Hill United Reformed Church, Soresby Street, Chesterfield S40 1JN

Enclosure (3)

REPORT FOR THE YEAR 1ST OCTOBER 06 – 30 SEPTEMBER 07

OUR PURPOSE

We aim to establish a place with an informal atmosphere, where children can enjoy meeting their contact parent (the one with whom they do not live) and so keep in touch with both parents after marital relationship breakdown, to minimums emotional damage.

HOW DO WE DO IT

On Saturdays, our trained volunteers staff our flat at Rose Hill Church so that this 'contact' can occur.

PROGRESS ON OUR PLANS FOR 2006/07

We will ensure we are actually implementing all our policies

Implementation was checked when we re-approved our policies this year. A few gaps have been plugged.

We will prepare for reaccreditation with NACCC

Prepared. The first part is a self assessment form which is complete and will be submitted by the deadling of 25 October.

We will complete the revision of our constitution

This is complete except that the Charity Commission require us to revert to our original 'objects'; this is the reason for the resolution coming before the AGM

We will arrange a recruitment event

This was held on 28 March 07. It was attended by the Mayor and Mayoress. A lot of work was put into the event but we had no more than about 6 visitors though several subsequently became volunteers.

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OUR PLANS FOR 2007/8

- We will complete the National Association of Child Contact Centres re-accreditation process.
- We will commission the construction of a web site.
- We will continue efforts to recruit additional volunteers with the aim of increasing the pool of volunteers to 30.
- We will meet with other local Child Contact Centres to establish a Co-Ordinator support network.

CHAIRMAN'S REPORT

On behalf of the children who make use of the centre I would like to thank all those who make their contact possible – the volunteers who help each week, the team leaders who take responsibility for each session, Sue who co-ordinates (including arranging the contacts), Ian the treasurer and the committee who pool their wisdom to help run our organisation.

I would like to make a special mention of three longstanding volunteers, Iris Eyre, Dorothy Marsden-Jones and Ada Drew as they have both retired this year. Iris, Dorothy and Ada we thank you very much for your long and loyal service.

The National Association of Child Contact Centres is keen to promote local meetings between Child Contact Centres. In the past we have tried this for volunteer training though they have never taken off. The emphasis this time will be on co-ordinators and helping them create a support network which sounds promising.

CO-ORDINATORS REPORT 2006/07

NCH have been involved with the Contact Centre (in the capacity of Co-Ordinator) for almost 2 years.

Referrals have increased slightly but many families have only attended the Centre on a few occasions. Also there have been several referrals where contact at the centre has not happened.

The majority of referrals continue to be from solicitors but in many of these cases Cafcass are involved.

The volunteer rota mostly working well, there have been a few problems during the summer but fortunately we have always managed to keep the Centre open. We now have 3 new volunteers but are low of numbers for Team Leaders. Again, I thank all the volunteers for being so helpful and always putting themselves out when we have been struggling to cover sessions.

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Period	Oct 2002 Sep 2003	Oct 2003 Sep 2004	Oct 2004 Sep 2005	Oct 2005 Sep 2006	Oct 2006 Sep 2007
Referrals	28	47	41	30	32
Attendances By family	186	331	251	291	170
Attendances By Children 0 – 5	177	320	260	257	123
Attendances By Children 6-10	86	118	85	116	118
Attendances By Children 11+	9	0	0	0	17

TRAINING AND SUPPORT

The following training sessions were held in 06/07

20.2.07	Volunteer POLICY and Content of the Policy
20.2.07	Complaints Policy and Content of the Policy
27.6.07	Confidentiality and Content of the Policy
27.6.07	Volunteer Policy and Content of the Policy
27.6.07	Health and Safety, Fire and Emergency Procedures
15.11.07	AGM – Domestic Violence

NACCC Reaccreditation Requires

- That we maintain a record of staff training – ongoing
- That we have an agreed system of offering support to volunteers
- Training In:
 - Child Protection
 - Health and Safety
 - Domestic Violence

That volunteers should be aware of:

- The content of our policies
- The policy on disclosure of information
- Fire and emergency procedures

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Area of Training	Date last done	Date Planned
Confidentiality and content of the policy	20.11.03 27.6.07	
Health and Safety First Aid	June and July 02 5.5.04	19.6.08 – Practical first aid. Margaret, Ruth and Pat
Child protection and content of the Policy	17.10.01, 27.2.03 16.2.06, 15.6.06	
Domestic Violence and content of the Policy	12.4.00 27.2.03, 7.4.05	15.11.07
Conflict Management	25.4.01, 18.2.04	12.2.08
Fire and Emergency Procedures	18.2.04 5.5.04	
Content of Equal Opportunities and Diversity Policy	27.4.06	
Content of Complaints Procedure	20.2.07	
Content of Complaints Procedure	20.2.07	
Content of Volunteer Policy and Roles	20/2/07, 27.6.07	
CRB		Team Leaders Dec 07
Rehabilitation of Offender		Team Leaders Dec 07

Training and Support Plan – 07-08

(All dates subject to confirmation – so please watch the Contact Centre Notice Board)

Training and Support Programme:

15.11.07	AGM – Domestic Violence
12.2.08	Conflict Management
19.6.08	Basic First Aid
20.11.08	AGM
8.12.08	CRB and Rehabilitation of Offenders Policy

Volunteers Support Mornings

Chat and Coffee – 11am – 12 noon, June and December
Organisers – Frances, Ruth

Team Leaders Support Meetings 2pm – 3pm
Organisers – Frances, Ruth

Monday 11 December 07
Monday 17 March 08
Monday 9 June 08
Monday 8 September 08
Monday 8 December 08

DONATIONS 2006/2007

Cafcass	4837.50
Barlow Methodist Church	27.50
Dronfield Evening Mothers Union	33.00
Wingerworth Parish Church	250.00
Loundsley Green Womens Institute	20.00
Chesterfield Deanery Mothers Union	40.00
Eliza Cresswell Trust	150.00
Old Brampton Womens Institute	250.00
Anon – S/O £15 per month	180.00
Total Donations	5788.00

POLICIES

We have policies for:

- Child Protection
- Confidentiality
- Complaints
- Equal Opportunities and Diversity
- Domestic Violence
- Health and Safety
- Volunteers
- Recruitment of ex Offenders
- CRB Disclosure
- Secure Storage

These policies are all reviewed annually and are available to the public by phoning us on 01246 277422

Mike Dornan
October 07